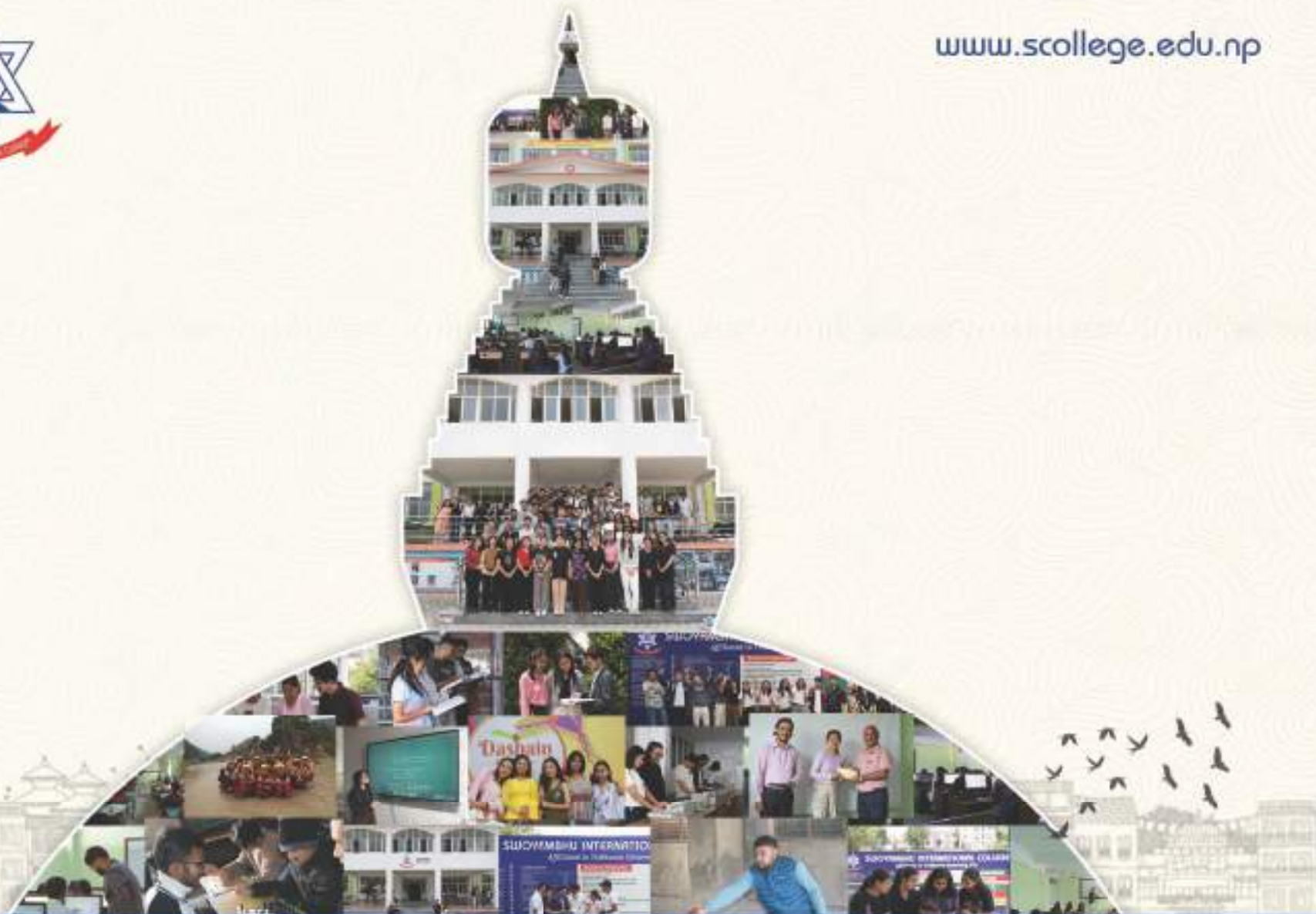




www.scollege.edu.np



SWOYAMBHU INTERNATIONAL COLLEGE

BBM | BCA | BBS | MBS

Affiliated to Tribhuvan University (TU)



Message from Chairperson

CA Naba Raj Burlakoti

This is the era of high-tech business and services. The world is becoming closer day by day making it a Global Village. In this scenario, we should equip ourselves with the necessary knowledge and required skills for preparing ourselves to be Global Citizens. It's not only necessary but inevitable to match the Global demand for a dynamic, energetic, and well-disciplined human workforce. For coping with the rapidly changing economic environment and to be benefitted from the Global Village concept, producing skilled, efficient, and updated human resources is our utmost priority. This is an honest endeavor for the production of ready-to-work Global human resources. The demand for skilled human resources is ever-increasing in each field, especially the role of management and IT (information technology) professionals are countless. The contributions of management and IT professionals are necessary for every type of organization whether it is in the field of industry, commerce, trade, banking, finance, NGOs, INGOs, Government, public or private. In this context, we would like to welcome you all to be a part of this field.

It is our pleasure to inform you that Swoyambhu International College is an academic wing of PRIME and has been offering general as well as professional management courses in affiliation with Tribhuvan University. The outstanding performance it has achieved in the brand name of PRIME by its students in the past is its strength. PRIME has earned wider recognition throughout the country for the quality and value-added education in the management courses.

Swoyambhu International College has obtained affiliation from Tribhuvan University for Bachelor of Business Management (BBM), Bachelor of Computer Application (BCA), Bachelor of Business Studies (BBS) & Master of Business Studies (MBS) Programs. We accept these opportunities and challenges to make a significant contribution to society by providing a world-class education to our young generations. We believe that we would be able to produce business leaders, managers, and professionals equipped with the requisite knowledge and skills. We wish you in advance every bit of success in your endeavors at Swoyambhu International College.



Message from Campus Chief

Suman Prasad Chaudhary

M.Phil. in Management

We live in a competitive era where a global environment necessitates significant effort from each of us to become as good as the human capital developed by economically, socially and technically developed nations. We strongly believe that the management and IT education is a powerful weapon to train management and IT professionals who will take advantage of the challenges which lie ahead. Swoyambhu International College has taken initiatives and started offering professional and general management courses since its establishment with the aim of providing world-class education.

This College is one of the pioneer academic institutions in Nepal. It has been able to produce qualified management professionals for different sectors at the local and global level. It aims at producing qualified entrepreneurs, managers, and IT professionals to meet the demands of local and global markets with its Bachelor of Business Management (BBM) and Bachelor of Computer Application (BCA) programs, along with BBS and MBS programs.

BBM program aims to develop visionary managers and entrepreneurs who can contribute to the overall economic growth of the country and BCA program aims at developing skilled IT professionals to adapt to the ever increasing technological advances. These programs have very demanding curriculums, requiring students to work hard, present papers, submit projects, write reports, and also engage in case studies which are relevant to the global market. We guide and motivate our students on their journey to becoming successful entrepreneurs, managers, and IT professionals around the world. The students at this institution aren't mere students; they are future leaders who can overcome the many different challenges facing our society, the nation and world in general.

It gives us great pleasure to welcome aspiring students who are interested in these programs for their future careers.



SWOYAMBHU INTERNATIONAL COLLEGE

Having a team of academically sound faculties with national and international exposures, the college is managed by highly experienced professional academicians and Chartered Accountants. We have been offering the following programs of bachelor and master levels of Tribhuvan University.

Programs Offered:

- Bachelor of Business Management (BBM)
- Bachelor of Business Studies (BBS)
- Bachelor of Computer Application (BCA)
- Master of Business Studies (MBS)

Over 3000+ students are currently studying under the BBM, BCA, BBS and MBS programs. Students of each stream are offered the option of furthering their education with optional courses in professional development and applied curriculum such as:

- Business languages like English, Chinese, Japanese etc.
- Communication skill development program
- Accounting and Auditing training
- National and International learning tour



- In house workshop and guest lecture by economic leaders, senior educators, professionals etc.
- Periodic motivational & refreshment classes

It is not merely a general college but an excellent learning center for applied and professional studies. College management is fully committed to nourish well the students for making all the programs successful.



Urika Tiwari

TU Topper (BBM 3rd Semester 2079)

3.95 GPA

My time in Swoyambhu International College has been amazing. The college's unique approach has fostered my intellectual and personal growth. The BBM program blends theory and practice with real-world insights from guest lectures and workshops. The experienced faculties and interactive teaching culture have allowed me to thrive. Beyond academics, I've developed leadership and organizational skills through numerous extracurricular activities, competitions, and events. The inclusive campus atmosphere has nurtured meaningful relationships, enhancing my academic and personal development. As I am in the mid of my 7th semester, I feel confident and capable, thanks to this holistic education.

I am deeply honored to have achieved the first rank in the Bachelor of Computer Application (BCA) 4th Semester from Swoyambhu International College. This significant milestone in my academic journey would not have been possible without the unwavering support of many. My heartfelt gratitude goes to Swoyambhu International College and its dedicated faculties, my family for their unconditional love and encouragement, and my friends and classmates for their camaraderie and stimulating discussions. This achievement is a collective effort, and I am sincerely thankful to everyone who believed in and supported me. I look forward to continuing this path of excellence.



SACHIN KARKI

TU Topper (BCA 4th Semester 2080)

3.82 GPA

Salient Features

- Continuous excellent results.
- Library with study room.
- Experience team of faculties with good track records.
- Sufficient study notes including past years questions.
- Scholarship on merit basis.
- Extra classes as per the need.
- Revision classes before exam.
- Good physical infrastructure.

- Professionalism for quality and excellence.
- Options for business languages like English, Chinese, Japanese etc.
- Communication skill development program.
- Accounting and Auditing training.
- National and international learning tour.
- In house workshop and guest lecture by economic leaders, senior educators, professionals etc.
- Periodic motivational & refreshment classes.



Bachelor of Business Management (BBM)

The program aims to develop efficient and skilled manpower for business, government, and the social sectors with the aim of addressing national and international needs for management education. With an emphasis on global management, modern management theory and practice are incorporated into the course design to ensure a greater degree of flexibility. During the four years of the program, you will study intensively for 16 weeks in each semester. The academic program consists of 120 credit hours over eight semesters. Curriculum components include business tools courses, business foundation courses, computer courses, focus area courses, as well as elective courses.

Objectives of the Program

- To equip our graduates with leadership skills, operational efficiency, and the knowledge needed to pursue careers in today's rapidly changing and challenging business environment.
- To enhance students' abilities in creative thinking, decision making, leadership, and communication.
- To develop students' understanding of entrepreneurship and innovation, and effective management of business operations in dynamic business environment.
- To prepare students for a career as a business manager and entrepreneur.

Eligibility for Admission

Students desiring to be admitted for BBM program must have:

- Passed +2, PCL, Intermediate or other equivalent level from TU or from board/institution or university recognized by TU.
- Secured at least second division marks in aggregate in +2 levels.
- Studied English as a full paper carrying at least of 100 marks.
- Secured at least 'D' grade in each subject of grade 11 & 12 with CGPA 1.8 or more.
- Secured at least 40 marks in CMAT exam.

Scope of BBM

After completion of BBM course, the graduates can work in the position of :

- Managers in Banking/Corporate/Private Sectors
- Government Officers
- Project Managers
- Finance Managers
- Information System Managers
- Human Resource Managers
- Marketing Managers
- Production Managers
- Management Accountants
- Business Management Professionals etc.

COURSE DETAILS

First Semester

ECO 203	Microeconomics for Business
ENG 201	English-1
MGT 231	Foundation of Business Management
MTH 201	Business Mathematics I
SOC 203	Sociology for Business Management

Second Semester

ACC 201	Financial Accounting
ECO 204	Macroeconomics for Business
ECO 205	Seminar on Contemporary Issues of Macro Economics
ENG 202	English-II
MTH 202	Business Mathematics-II
MGT 232	Leadership and Organizational Behavior
MGT 233	Seminar on Leadership & Organizational Behavior

Third Semester

ACC 202	Cost & Management Accounting
ENG 203	Business Communication
FIN 206	Fundamentals of Finance
SOC 204	Nepalese History and Politics
STT 201	Business Statistics

Fourth Semester

MGT 234	Legal Environment for Business in Nepal
FIN 207	Financial Management
PSY 202	Psychology
ACC 204	Taxation and Auditing
RCH 201	Business Research Methods

Fifth Semester

MKT 201	Fundamentals of Marketing
MGT 205	Operation Management
FIN 208	Financial Markets & Services
IT 231	IT and Application
	Focus Area Course I

Sixth Semester

IT 232	Database Management System
MGT 236	Business Environment
MGT 237	Entrepreneurship & Business Resource Mapping
MGT 238	Practicum on Business Plan
	Focus Area Course II

Seventh Semester

	Elective Course I
	Focus Area Course III
	Focus Area Course IV
IT 204	E-commerce
MGT 239	Business Ethics and Corporate Governance

Eighth Semester

MGT 240	Strategic Management
	Elective Course II
	Elective Course III
	Focus Area Course V
	Project Report Writing/ Internship with Report



Bachelor in Computer Application (BCA)

BCA is a new computer science degree introduced by the Faculty of Humanities & Social Sciences of Tribhuvan University. It is one of the best courses for those students who wish to build a career in Information Technology. The course consists of subjects such as database management, networking, data structures, and core programming languages like C & Java. It offers a lot of opportunities for students interested in IT fields. This program is based on semester system, which covers 4 years: spread over eight semesters. Each semester consists of 16 weeks of intensive study. The main objective of this course is to produce the highly qualified computer professionals and to fulfill the market demand of IT sector.

Eligibility for Admission

- BCA Entrance exam must be passed, which is conducted by Tribhuvan University.
- Minimum D grade in each subject of grade 11 & 12 with CGPA 1.8 or more.
- Minimum score of second division marks in 10+2, PCL or Equivalent in any discipline.

Objectives

- To generate highly skilled IT professionals in the field of computer application & developing software.
- To open a pathway for the students who want to build their career in IT world.
- To give training & skills with global standard & enhance their knowledge in information technology. To be a stairway for the students, who want to continue their studies in MIT, MBAIT, MCA etc.
- To develop sound practical skills to enable students to address problem which arises from computer system and application.

Scope of BCA

After completion of BCA course, the graduates can work in the position of:

- IT Officers in Government/Corporate/Private sectors
- Computer Programmers
- Project Managers
- Software Developers
- Mobile Apps Developers
- Graphics Designers
- Web Page Designers
- Business Development Officers
- System Managers
- Network Administrators
- Database Administrators
- Software Testers etc.

COURSE DETAILS

First Semester		Second Semester	
CACS 101	Computer Fundamentals & Applications	CACS 151	C Programming
CASO 102	Society & Technology	CAAC 152	Financial Accounting
CAEN 103	English I	CAEN 153	English II
CAMT 104	Mathematics I	CAMT 154	Mathematics II
CACS 105	Digital Logic	CACS 155	Microprocessor and Computer Architecture
Third Semester		Fourth Semester	
CACS 201	Data Structures & Algorithms	CACS 251	Operating System
CAST 202	Probability and Statistics	CACS 252	Numerical Methods
CACS 203	System Analysis and Design	CACS 253	Software Engineering
CACS 204	OOP in Java	CACS 254	Scripting Language
CACS 205	Web Technology	CACS 255	Database Management System
		CAPJ 256	Project I
Fifth Semester		Sixth Semester	
CACS 301	MIS and e-Business	CACS 351	Mobile Programming
CACS 302	DotNet Technology	CACS 352	Distributed System
CACS 303	Computer Networking	CAEC 353	Applied Economics
CAMG 304	Introduction to Management	CACS 354	Advanced Java Programming
CACS 305	Computer Graphics and Animation	CACS 355	Network Programming
		CAPJ 356	Project II
Seventh Semester		Eighth Semester	
CACS 401	Cyber Law & Professional Ethics	CAOR 451	Operations Research
CACS 402	Cloud Computing	CAPJ 452	Project III
CAIN 403	Internships		Elective III
	Elective I		Elective IV
	Elective II		
List of Electives			
CACS 404	Image Processing	CACS 453	Database Programming
CACS 405	Database Administration	CACS 454	Geographical Information System
CACS 406	Network Administration	CACS 455	Data Analysis and Visualization
CACS 407	Software Project Management	CACS 456	Machine Learning
CACS 408	Advance DotNet Technology	CACS 457	Multimedia System
CACS 409	E-Governance	CACS 458	Knowledge Engineering
CACS 410	Artificial Intelligence	CACS 459	Information Security
		CACS 460	Internet of Things
		CPSY 475	Applied Psychology



Bachelor of Business Studies (BBS)

Bachelor of Business Studies is the four years academic program conducted by Tribhuvan University, Faculty of Management (FOM). It is annual exam based program. The main objective of BBS is to develop students into dynamic managers having ability to handle responsibility in every sector. The course was designed by considering the fact that graduates will have to live in very challenging and competitive environment. Therefore, through this course the students will have an opportunity to understand the knowledge of practical and reality based skills required to organize and manage the organizations of any form. The program will have specialization in General Management, Marketing Management, Finance, Accountancy, and Management Science.

Eligibility for Admission

The candidate applying for admission to the BBS program:

1. Must have successfully completed the 10+2 in business/ commerce or an equivalent course from a Higher Secondary School Board or from Tribhuvan University or from other University/ Board recognized by T.U.
2. Must have studied English as a full paper in 10+2 or equivalent program.
3. Must have secured the minimum marks in 10+2 or equivalent program as prescribed by the Faculty of Management, TU.
4. Must satisfy any other criteria as prescribed by the Faculty of Management, TU.

Scope of BBS

After completion of BBS course, the graduates can work in the position of:

- Managers in Banking/Corporate/Private sectors
- Government Officers
- Project Managers
- Finance Managers
- Information System Managers
- Human Resource Managers
- Marketing Managers
- Production Managers
- Management Accountants
- Business Management Professionals etc.

COURSE DETAILS

First Year		Second Year	
MGT 201	Business English	MGT 205	Business Communication
MGT 202	Business Statistics	MGT 209	Macroeconomics for Business
MGT 207	Microeconomics for Business	MGT 212	Cost and Mgmt. Accounting
MGT 211	Financial Accounting and Analysis	MGT 223	Organizational Behavior & Human Resource Mgmt.
MGT 213	Principles of Mgmt.	MGT 215	Fundamentals of Financial Mgmt.
Third Year		Fourth Year	
MGT 204	Business Law	MGT 225	Entrepreneurship Concentration I
MGT 226	Foundation of Financial System.		Concentration II
MGT 217	Business Environment and Strategy		Concentration III
MGT 224	Taxation in Nepal	MGT 221	Business Research Methods
MGT 214	Fundamentals of Marketing	MGT 401	Final Project



Master of Business Studies (MBS)

Master of Business Studies (MBS) is a Semester system program offered by the Faculty of Management, Tribhuvan University. This program is designed to enable the students to work as competent managers and to meet the demand of higher level managers in business, industry, government sectors within and outside the country in areas like accounting, marketing, finance and general management. With the help of this program, students develop their knowledge and management skills on the basis of good understanding of economic, social, political arena both at the national and global levels.

Eligibility for Admission

Students desiring to be admitted for MBS program must have:

- Passed bachelor program or equivalent in any discipline from board/institution/university recognized by TU.
- Secured at least 40 marks in Central Management Admission Test (CMAT) conducted by FOM, TU.

Objectives of the Program

- To produce competent managers, to fulfill the demand of higher level managers in functional areas of management.
- To produce management professionals business experts and dynamic entrepreneurs to lead business, industry, government and non-government organizations.
- To produce highly educated managers to run small and large corporates nationally and globally.

Scope of MBS

After completion of MBS course, the graduates can work in the position of:

- Managers in Banking/Corporate/Private Sectors
- Government Officers
- Business Researchers
- Market Researchers
- Management Researchers
- Marketing Managers
- Assets Management Officers
- Credit Risk Managers
- Derivatives Structuring Managers
- Demand Analysts
- Human Resource Managers
- Treasurers
- Consumer Behavior Analysts etc.

COURSE DETAILS

First Semester		Second Semester	
MKT 511	Marketing Management	FIN 510	Financial Management
ECO 512	Managerial Economics	MGT 513	Human Resource Management
MSC 514	Statistical Methods	MSC 517	Production and Operations Management
MGT 515	Organizational Behavior	ACC 517	Management Accountancy
MGT 519	Managerial Communication	MGT 518	Business Environment
Third Semester		Fourth Semester	
ACC 519	Accounting for Financial and Managerial Decision and Control	MGT 523	Strategic Management
MSC 521	Research Methodology	Specialization Courses (Any Two from Group B)	
MGT 522	International Business	Finance	
MGT 524	Entrepreneurship	FIN 685	Financial Markets and Institutions
Specialization Course (Any One from Group A)		FIN 686	International Financial Management
Finance		FIN 689	Investment Management
FIN 687	Financial Derivatives and Market	FIN 690	Insurance: Theory and Practice
FIN 688	Corporate Finance	FIN 691	Commercial Bank Management: Theory and Practice
Accountancy		Marketing	
ACC 685	Corporate Taxation	MKT 685	Consumer Behavior
ACC 686	Cost Management	MKT 686	International Marketing
Management		MKT 687	Brand Management
MGT 687	Recent Trends in Management	MKT 688	Sales Management
MGT 688	Organizational Theory	MKT 689	Retail Management
Marketing		MKT 690	Services Marketing
MKT 691	Advertising and Promotion Management	Accountancy	
MKT 692	Rural Marketing	ACC 687	Contemporary Auditing
		ACC 688	Accounting Theory and Financial Reporting
		ACC 689	Management Control Systems
		ACC 690	Balance Scorecard: A Tool for Performance Measurement
		Management	
		MGT 685	Organizational Development and Change
		MGT 686	Quality Management
		MGT 689	Performance Management
		MGT 690	Leadership and Communication
		MGT 525	Dissertation



RESOURCE PERSONS

Aakash Paudel	M.A. in Economics
Aakash Shrestha	Chartered Accountant
Ajit Poudyal	MA in Mathematics
Anand Chaudhary	M.Sc.IT
Anila Kansakar	M.Sc. in Computer System & Knowledge Engineering
Anup Acharya	M.A. in English
Anusha Thapa Magar	Chartered Accountant
Asmita Basaula	M.Ed. in English
Arbind Bhattarai	Chartered Accountant
Badal Babu Bhattarai	Chartered Accountant
Baikuntha Thapa	M.A. in English
Bhava Nath Dahal	Chartered Accountant
Bhushan Jha	M. Phil in English
Bikram Gurung	Chartered Accountant
Bishnu Neupane	LLM
Bishnu Prasad Adhikari	MBS
Dharmendra Prasad	MICIT
Dhiraj Pyakurel	M.Sc. in Data Science
Dinesh Kumar Basnet	M.A. in Mathematics
Dipak Thapa	M.A. in Economics
Dipesh Acharya	Chartered Accountant
Dipesh Silwal	MBS
Dr. Hari Saran Chakhun	Ph.D. in Law
Dr. Jay Mangal Prasad	Ph.D. in law
Ganesh Dulal	M.Sc. In Statistics
Ganesh Kumar Das	MBA
Ganesh Kumar KC	Chartered Accountant
Ganesh Raj Pandey	M.A. in English
Ghana Bahadur A.C.	M.Ed. in English
Hem Raj Subedi	MBS
Jagdish Joshi	Master in Public Policy and Governance
Kamal Adhikari	M. Phil. in Management
Kishan Thapa	Chartered Accountant
Krishna Pandey	Chartered Accountant
Lalan Kumar Chaudhary	Chartered Accountant

Madan Kumar Niraula	Chartered Accountant
Mahesh Parajuli	MBA
Maheshwor Nepal	M.Sc. in Mathematics
Manju Dahal	M.A. in English
Mannoj Agrawal	Chartered Accountant
Manoj Thapaliya	Chartered Accountant
Mohammad Kamare Allam	Chartered Accountant
Mukunda Upreti	MBS
Naba Raj Burlakoti	Chartered Accountant
Nanda Kumar Tharu	M.Sc. in Statistics
Narayan Paudel	MBA
Prabesh Adhikari	M.Sc. in Mathematics
Prabesh Dhakal	Chartered Accountant
Pradip Gotame	Master in Crisis Management
Pradip Parajuli	Master in Counseling Psychology
Prashant Maharjan	M.A. in Economics
Prasiddha Pandey	MBS
Purnima Rai Kunwar	M.Phil. in English
Rabin Dhakal	Chartered Accountant
Raj Kumar Karki	MBS
Raj Kumar Sah	MBS
Rajan Dev Acharya	MBA
Rajesh K. Chaulagain	MBS
Rajiv KC	Chartered Accountant
Raju KC	M.A. in Sociology
Raju Raut	M.Phil. in Management
Ram Krishna Parajuli	MBS
Ramu Lamsal	MBS
Ranjit Kumar Yadav	Chartered Accountant
Rashindra Pd. Yadav	M.Sc. in Statistics
Rishi Ram Pandit	MBS
Rojan Shrestha	Chartered Accountant
Rudra Pd. Khatiwada	MBS
Sagar Shrestha	MBS
Samir Raj Satyal	Chartered Accountant

Sajana Mainali	Chartered Accountant, MBS
Sanjay Karmacharya	Chartered Accountant
Santosh Adhikari	Chartered Accountant
Santu Deola	M.Sc.IT
Sarthak Khatiwada	Chartered Accountant
Saugat Gautam	Chartered Accountant
Shashi Kesh Kafle	Chartered Accountant
Shushil Thapa	Chartered Accountant
Sudesh Pandey	Chartered Accountant
Sudip Chadra Dahal	M.Sc. in Statistics
Sudip Gautam	MBS
Sudip Paudel	Chartered Accountant
Sujit Gyawali	M.Sc. in IT
Suman Lamichhane	Chartered Accountant
Suman Pd. Chaudhary	M. Phil. in Management
Suraj Shrestha	Chartered Accountant
Suresh Lamsal	Chartered Accountant
Suresh Pant	M.A. in Economics
Tirtha Raj Siwakoti	Chartered Accountant
Uddhab Ram Rijal	Chartered Accountant
Umesh Bhattarai	Chartered Accountant
Umesh Chalise	M.A. in Economics
Uttam Lal Adhikari	MBS
Vishwanath Lal Karna	M.Phil. in Public Administration

Resource persons may be changed under certain circumstances

Documents Required For Admission

- CMAT Score Card (1 Copy)
- +2 Migration Certificate (Original)
- Passport size color photo (3 pcs)
- Mark Sheet & Character Certificate of SEE (2 copies of each)
- Transcript, Provisional Certificate & Character Certificate of +2 or equivalent (2 copies of each)
- Transcript & Character Certificate of Bachelor Level or equivalent (2 copies of each for MBS)
- Original Migration Certificate in case of Bachelor Degree from other university (for MBS)

विद्यार्थीले पालना गर्नुपर्ने नियमहरू

शिक्षा ज्ञानको ज्योती हो, जसलाई शिक्षा क्षेत्रमा आवद्ध सम्पूर्ण वर्गको पहिरन, खानपान, व्यवहार तथा सोचले सार्थक सिद्ध गर्न सक्छ, त्यसकारण यस कलेजले संचालन गर्ने शैक्षिक कक्षामा भर्ना हुने सम्पूर्ण विद्यार्थीहरूले निम्न नियमहरू पूर्णरूपमा पालना गर्नु पर्नेछः

१. कक्षा संचालनको लागि तोकिएको समय भन्दा कमिमा १० मिनट अगाडि नै मूलगेट भित्र प्रवेश गरी सक्नु पर्नेछ, कक्षा संचालन पश्चात् प्रवेश दिइने छैन।
२. आफ्नो कक्षामा नियमित उपस्थित हुनु विद्यार्थीको कर्तव्य हुनेछ।
३. कलेजबाट पूर्व सूचना जारी गरी बिदा घोषणा गरेको दिन बाहेक कुनै पनि सार्वजनिक बिदामा कक्षा बन्द हुनेछैन।
४. कलेजबाट लिइने हरेक परीक्षामा संलग्न हुनुपर्नेछ।
५. विद्यार्थीहरूले पढाइमा लाग्ने शुल्क एकमुष्ट रूपमा भर्ना हुने समयमा नै बुत्तानी गर्नुपर्ने छ। तर कक्षा शुरु भएको ७ दिन भित्र जुनसुकै कारणले आफूले पढ्न नचाहेमा रु. १००० कटाई सम्पूर्ण शुल्क फिर्ता गरिनेछ। यसको लागि सात दिन भित्रै खबर गरी शुल्क दाखिला गरेको रसिद आफूले लिएको सम्पूर्ण पाठ्य सामग्री तथा परिचय-पत्र फिर्ता गर्नुपर्ने तथा भर्ना समयमा उपस्थित अभिभावक साथै ल्याउनु पर्नेछ। कक्षा शुरु भएको एक हप्ता पछि भने शुल्क फिर्ता हुने छैन।
६. कक्षा भित्र मोबाइल फोन बन्द गर्नुपर्नेछ।
७. मादक पदार्थ, धुमपान, मद्यपान, चुइझम, पान, सुर्ती तथा पराग जस्ता पदार्थ सेवन गर्न पाइने छैन।
८. अस्वाभाविक तथा वेरूप हुने गरी दारी तथा कपाल राख्न पाइने छैन।
९. विद्यार्थी परिचयपत्र वितरण नहुँदासम्म आफ्नो भर्ना रसिद लिएर मात्र उपस्थित हुनुपर्नेछ।
१०. आफ्नो कारणले अरुलाई असजिलो गर्ने व्यवहार गर्न पाइने छैन।
११. भर्ना हुने समयमा विद्यार्थी स्वयंम् उपस्थित हुनुपर्नेछ।
१२. माथिका अतिरिक्त विद्यार्थीवर्गले समयसमयमा कलेजबाट जारी गरिएका हरेक नियमहरू पालना गर्नुपर्नेछ।
१३. कुनै नियम पालना नगरिएको पाइएमा कलेजमा प्रवेश समेत निषेध गर्न सकिने छ। त्यस्तो अवस्था आइपरेमा यथाशिघ्र आफ्नो अभिभावक सहित कलेजको प्रशासनमा सम्पर्क राख्नु पर्नेछ।



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